

FOREIGN COUNSELOR IMPORTANT INFORMATION

Dear Foreign Counselor,

Let me start by saying "Welcome!" I'm sure you have many questions and concerns regarding employment with the Pennsylvania Lions Beacon Lodge Camp. Hopefully, the following information will be beneficial for you. If you have any unanswered questions, please feel free to call or e-mail us anytime!

Just as you may have questions for us, we have some for you as well. If you could answer these questions and send them back to us via e-mail we would greatly appreciate it!

1. Please indicate your full name and any nickname you prefer. Send your home mailing address as it needs to be written in order for you to receive mail. Include an emergency contact number should anything happen.

2. Do you have a social security number? If so, be sure to bring a copy of your social security card. If not be sure to contact CCUSA for details on obtaining one.

3. Do you have any food restrictions, (e.g.) allergies, vegetarian. If so, please include a list of your dietary needs.

4. Why would you like to work for a special needs camp?

5. Have you discussed with CCUSA your pay rate; how you will be paid and when you will be paid?

6. Do you have the Beacon Lodge camp phone number and at least one additional contact number? If not, our phone number is 814-542-2511.

7. DO YOU FULLY UNDERSTAND THAT THE PENNSYLVANIA LIONS BEACON LODGE CAMP IS A CAMP FOR PEOPLE WITH SPECIAL NEEDS, INCLUDING BUT NOT LIMITED TO, BLIND/VISUALLY IMPAIRED, MENTALLY CHALLENGED & PHYSICALLY DISABLED? Are you prepared and willing to work with children and adults with these types of disabilities?

8. It is very important that our foreign staff be able to understand and comprehend the English language, including following directions regarding the rules, regulations, policies, and daily duties of the camp. Please practice your language skills prior to your arrival. When you finally arrive to the camp, please don't hesitate to ask for help regarding your english. We are happy to help.

INFORMATION YOU MIGHT NEED TO KNOW:

1. All CCUSA counselors should have a Social Security Number.

2. ALL counselors MUST arrive to camp by the date specified.

3. The weather in Pennsylvania, USA during the summer is mostly sunny and warm. The temperature ranges from 75-100 degrees. Bring a raincoat or rain gear, it does tend to be a little wet at times!

4. IMPORTANT!!! Please wear adequate shoes. No flip flops, sandals with no backs, or shoes that have no support! Most of all, no high heel shoes or shoes that may be dangerous. Sneakers are the most appropriate shoe to wear. (Sandals, water shoes, and dress shoes can be brought for appropriate occasions if you wish.)

5. NO BIKINIS! One piece bathing suits only.

6. NO short shorts and no revealing low-cut tops.

7. You will be paid bi-weekly, according to the salary agreement made with CCUSA or other. If you wish to cash your paycheck, a camp staff member will take you each pay day. You will need photo identification. For each additional week you work past your agreement, you will be paid \$175.00.

8. WHEN YOU ARRIVE IN NEW YORK OR BEFORE YOU DEPART NY, CALL CAMP OR YOUR CAMP CONTACT NUMBER TO INFORM US OF YOUR APPROXIMATE ARRIVAL. A STAFF MEMBER WILL BE WAITING FOR YOU UPON YOUR ARRIVAL. (Keep the camp #'s in your wallet.)

TO CALL COLLECT: DIAL 0, AND FOLLOW THE INSTRUCTIONS.

The Camp Phone Number is 814-542-2511
Speak with Camp Coordinator for additional numbers.

9. What to expect when you arrive: - You will arrive to camp. You will be shown where your room is located. A meal will be provided. The rest of the night is to be spent relaxing! The next day, pre-camp training begins. You will meet your fellow counselors, take a camp tour and from there the training begins.

10. What about the campers? The campers we serve all have special needs. You will be responsible for caring for the campers and assisting them with any needs they may have. If you have never worked with a person with a disability, don't be nervous, there will be plenty of people around to help you. Know that you may be required to help someone take a shower, change a brief, or help feed people. All of these things will be covered during pre-camp training.

I hope this information was helpful. If you have any further questions, please call or e-mail me anytime. If you don't have long distance, e-mail me with your phone number and the best time to reach you. I look forward to meeting you and working with you!

Take Care,

Beacon Lodge Camp Coordinator